
All Members Meeting

Held at HMRC. Room GE24, 100 Parliament Street.

26 April 2017, 15:30 – 17:00

Present:

Harsha Savani **(HS)**, Deputy Chair – DWP
Annette Hay – University of Coventry (guest)
Abdul Rob (AB - CSRF NED
Nikta Mistry (NK) – C.O
Bhavan Jhandu (BJ) – C.O
Zeeshan Asghar (ZA) – NHS Blood and Transplants
Craig Simpson **(CS)** – MoJ (HMMPS)
Derrick Christie **(DC)** – Land Registry (LR)
Frank Munro **(FM)** – Defra
Hamid Motrashi **(HM)** – Home Office
Patricia Brown **(PB)** – HMRC
Samantha Bryant **(SB)** – GDS
Lorna Buchanaon **(LB)** – DWP
Fatima Uzzaman (FU) - DWP
Manya Ladipo ML) - DWP
Smita Mehta **(SM)** – MoD
Toyin Soheye **(TS)** – UK Supreme Court
Paul Haughton (PH) – MOJ
Natalia Langlais – (NL) – DFID
Smita Mehta (SM) – MOD
Tola Ayoola (TA) – C.O (Guest Speaker)
Joshua Davies (JD) – C>O (Guest Speaker)

Key Points and Actions

Agenda Items 1-3: Welcome and Apologies, Minutes from previous meeting, Members ‘Check In’.

HS Opened the meeting. Minutes of the last meeting was accepted as a true record. Members ‘Checked In’ and provided Departmental updates.

Agenda Item 4: CSRF and UN IDERD - 21 March 2017

This event was very well attended. Excellent feedback on the seven game changers. The Comms Team are working on the final presentation Report. The Report will be disseminated to all Senior Leaders and ensure that they understand why investment is important. Twitter account was used throughout the day. We have made an impact through social media channels.

Agenda Item 5: CSRF ExCO , updates on all Work streams

Comms update:

HS gave an update on CSRF Comms and Civil Service Race Forum Delivering Race Equality – The Game Changers

CSRF Membership: Part of the issue for members not getting invites for the meeting is requests come in various formats and bits of e-mail as part of another subject.

We need one clear process, probably via the website to apply for membership/update to Department/organisation contacts. To get this started please send following information to our generic mail box:info@civilserviceraceforum.uk

- 1) Name of department/organisation:
- 2) Name of race network:
- 3) Contact details (individual and generic for network):
- 4) Their role in representing Department/network
- 5) Consent to Kailesh Sudra, CSRF Comms Lead for their race network details/events to be published on CSRF website.

The above is an action point for all CSRF members by 28th of June 2017.

CSRF Twitter Account: To note follow CSRF on Twitter account @CSRaceForum

In order to monitor traffic and quality control including Civil Service Social media policy we recommend tweets via Kailesh, Rob and Harsha.

Action: All members to promote our Twitter account.

CSRF Internet:

CSRF website at www.civilserviceraceforum.uk has been launched successfully. Point to note: through the website Annette Hay

Senior Research Delivery Support Partner, [Trusts, Foundations and Specialist Funders], Coventry University, made contact with Harsha and Rob. Annette Hay was invited to attend the CSRF meeting on the 26 April as an observer.

Action: All members to promote the CSRF website and let CSRF comms know if members and their networks have best practice and any forthcoming events planned.

Harsha Savani [HS] acknowledged all the phenomenal hard work done to re brand CSRF in last quarter. Well done. Super job to Kailesh and his Comms Team.

Update and Introducing the CSRF Executive Committee (ExCo)

HS introduced the ExCo members by name and provided an update on the things covered in the last CSRF ExCo meeting.

L&D Work stream:

FM provided an update on the work to produce a collated log of the Civil Service Learning and Development Data, and a central repository for recording BAME Recruitment and retention information.

The work stream closely aligns with the Leadership and Talent work stream, and therefore a proposal will be put forward by the July CSRF All Party meeting for review.

Culture Change work stream:

The Culture Change work stream are in the process of drafting the Culture Change Framework with a view to presenting this to the Cabinet Office and Senior Leaders. Near final versions of the draft framework will be circulated with CSRF EXCO for comment, prior to a final version being presented to the CSRF for discussion and sign off.

Action: CSRF ExCO members to provide quick turnaround with comments, when the draft is circulated.

Leadership and Talent work stream:

The CSRF Strategy document previously circulated have attracted no further comment from CSRF EXCO members. Decision taken that all were therefore content with the strategy. HS added a caveat that the strategy should be treated as a 'living document' and could be subject to change depending on different circumstances, at the liberty of decisions made by ExCO members of the CSRF.

Agenda item 6: Civil Service Talent: SLS/ FLS/ META

Tola Ayoola and Josh Davies provided a presentation on the FLS/ SLS/META development programme. The scheme is a talent and development programme aimed at talented Grade 6 and & Civil Servants with the objective of providing opportunities to assist successful candidates propel to SCS. The scheme is currently due to open up applications for the scheme on 1 June 2017, this will be launched on the CS Learning and Development website.

Action point for all CSRF All Party members to promote awareness of the scheme and the opening date for applications.

Action point for Tola and Josh to send information to CSRF Chairs to disseminate amongst cross government colleagues.

Agenda Item 8 - Future Meeting Dates

- 26 July 11:00 – Derrick to look into securing a room in Peterborough.
- 25 Oct 15:00 – MOD

AOB